



## The Federation of Stoke Hill Schools

26<sup>th</sup> June 2017

Dear Parent/Carer

### September 2017 - Arrangements for New Classes

Please find below information regarding teaching arrangements for your child's next class and the plans in place to ensure a smooth and successful transition into the new school year. Arrangements for Teaching Assistant support for children with additional needs will be communicated to families separately by the two headteachers, currently acting as SENCO. If you have a child who has an allocated person supporting them, you will be hearing from Mr Souter or Mrs. Mackay shortly.

Current Class	New Teacher	New Class Name	New Room
FT	Mrs Carthew/Mrs Palmer	1CP	1B
FL	Miss Brooks	1B	1F
FCR	Miss Coleman	1C	1C
1B	Miss Ford	2F	Making Room*
1C	Ms Edwards	2E	2E
1F	Ms Hewlett/Mrs Okey	2HO	2P
2E	Miss Osborne	3O	3B
2P	Mrs McCrea/Mrs Alam	3MA	3MA
2HO	Mrs Edhouse	3E	3E
3B	Mrs McCarthy	4MC	5J
3E	Ms Hughes/Mrs McKimm	4HM	5PW
3MA	Mr Mead	4M	5MC
4HM	Mrs Jackson	5J	4HM
4M	Mr Poustie/Mr McKimm	5PM	4O
4O	Mrs Gribble	5G	4M
5J	Miss Byett	6B	6M
5MC	Mr Sullivan/Mrs Potter	6SP	6SP
5PW	Mr Mann	6M	6G

\*The Making Room will be converted into a classroom over the summer holidays.



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### **Staff Changes**

- Mrs Alyson Palmer will be taking on a new role as SENCo across the Federation and will also teach for 2 days in Year 1 with Mrs Carthew (Class 1CP).
- We welcome back Miss Johns who will be resuming her teaching post at the Infant School following the end of her maternity leave.
- Congratulations to Mr McKimm, who will be joining the teaching staff following the successful completion of his teacher training course. He will be sharing a class (5PM) with Mr Poustie.

### **Transition Arrangements 2017**

Across the Federation, a range of preparations have been made over the year to ensure that transition for every child is both a successful and exciting next step.

### **Sampling Day Thursday 6<sup>th</sup> July 2017**

This date is shared by the majority of schools in Exeter and is the occasion when children across the city move up to their next yeargroup for the day. Children 'sample' their new class, an important part of their preparations for the next school year.

**Sampling Day arrangements for the Federation** are as below:

Current Year group	Start of the day	End of the day
<b>FS and Y1</b>	Begins in your child's <b>usual</b> class, registration is at 9am.	Collect your child from their <b>new</b> class.
<b>Y2</b>	Begins at 8.30am in your child's <b>new</b> class.	Collect your child from their new Y3 class at 3.05pm
<b>Y3-Y5</b>		Going home arrangements as usual.
<b>Y6</b>	Begins and ends at your child's new high school - arrangements may vary.	

If your child will not be attending either of the Stoke Hill schools next year, on 'Sampling Day' July 6<sup>th</sup>, you may wish to make arrangements for your child to visit their new school or plan for some learning at home. Please talk to any member of staff if you have any queries with these arrangements.

Yours sincerely,

**ROY SOUTER**  
Headteacher

**SARAH MACKAY**  
Headteacher



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