**Stoke Hill Infant & Nursery School: Accessibility Plan 2018-2019**

***Cc Head teacher, Caretaker, Premises Manager, Health & Safety Coordinator***

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|  | **Area of Need** |  **Short Term**  | **Person(s) Responsible**  | **Action** | **Long term** |
|  **Environment**  | All steps to be highlighted | Paint the edges of all external steps in yellow/white Retouch faded paint  | Mike  |  | Diarise a check of ground paint |
| Slopes to be identifiable  | Paint the boundary of slopes in bright paint with directional arrowsIn car park repaint around the manhole coversPaint covers to left of Head teacher’s office Retouch faded paint along nursery gravel area on entrance to the school  | Mike |  | Diarise termly checks of slopes and access pointsRepaint where necessary  |
| Obstacles to be highlighted at eye level | Put coloured tape around posts outside of Foundation classrooms and Yr1 & 2 blocks | Mike |  | Re-tape as and where necessary, but always annuallyExplore re-surfacing  |
| All trip hazards to be acknowledged/ highlighted | Spray/cone off area around potholesSpray around tree stumpsMake visitors/ children aware of trip hazards | MikeMike Everyone  |  |  |
| Trees to be kept trim | Gardener to cut back any overhanging bushes and branches | Bryan  |  | Long term maintenance |
| Ensure all entrance and exit points are clearly identifiable | Add tape around handles where necessary | Mike |  | Long term maintenance |
| Toilet spaces to be fully functioning | Steps to be available in all Disabled toilets | Mike |   | To be reviewed as part of cleaning process, SEND meetings and OT/Physio visits |
| Toilets to be distinguishable | Purchase coloured toilet seats for Disabled toilets | Mike |  | To form part of redecoration schedule |
| Continued support for children with hearing impairment and Auditory Processing Disorder | Available SoundField Systems to be in use where children with HI or APD are presentClasses to have rechargeable battery kitsLimit the noise from overhead projectors, heaters etc.Ensure children are positioned where they can lip-read/see teacher’s gestures | Kelly Class teachers & TAs  |  | Regular check of equipment and PAT testing Ensure SoundField system follows child(ren) through the school/Federation and is installed in an adequate position |
| Ensure children and parents can access the school and playground safely | Keep leaves and debris off of decking area in the Nursery and slope from playground to main buildingRepaint access to slope at the front of the schoolEnsure that drainage is sufficient at top and bottom of slopesCheck sense garden/wildlife area prior to useRemoval of the den | Mike Mike Mike Class teachers & TAs |  | Ongoing checks to ensure slopes are drained, cleared of leaves and debris and are identifiableEsp. important during the Autumn and Winter months  |
| Ensure children can access resources adequately | Ensure that handrails are identifiable e.g. tapeEnsure chair and table height(s) are adequate for child. Store walking frames, wheelchairs mechanical chairs etc. appropriately | Mike Class teachers & TAsClass teachers & TAs |  | Paint all handrails in bright coloursOngoing checksSENCO to consult with OTs for checks |
| Ensure that obstacles along corridors are highlighted | Fix tape to water fountains in corridor and Y2 block Ensure lighting is adequate in all corridors  | Mike  |  | Ongoing checks |
| **People** | Ensure all staff are aware of more vulnerable children in the school | Continue to update and circulate ‘Vulnerable Children’ document/SEND registerContinue to ensure all staff are made aware of Behaviour Care Plans (BCP) | Kelly Kelly  |  | Termly at least |
| Develop staff awareness and understanding of disability | Maintain Epipen and Epilepsy trainingContinue regular Teaching Assistant training opportunities Teachers/TAs to attend DAF meetings/Statement and EHC Plan reviewsComplete Personal Care Plans alongside the Team Around the ChildCirculate the Accessibility Plan to staff members and ensure it is updated on school website | Kelly, Carol and Sharon KellyKellyKellyKelly |  | Training programmeContinue to review and update Accessibility Plan annually PDMs on specific aspects of SENDAssemblies to cover specific aspects of SEND |
| Ensure that children are kept safe and secure whilst in schoolEnsure the school is as inaccessible as possible to trespassers  | PHSE input e.g. Stranger Danger Risk Assessments for Educational VisitsUse of High Visibility jacketsEnsure all staff are aware of children with medical needsErection of a tall fence to the front of the schoolInstallation of metal railings and gated access to car park | Teachers/TAsTeachers/TAsTeachers/TAsKelly/First AidersContractorContractor |  | Continual ground checks for litter, trespassers Continual monitoring of CCTVContinued communication with PCSO |
| **Curriculum**  | Lessons are planned carefully to ensure that all pupils can access the curriculum | Continue half termly work scrutiny Disseminate Provision Maps to support individual learning needsSEND resource libraryAdd key articles/SEND documentation to PortalRegular SEND update – emailed to Teachers, TAs and SLT | SLTKelly Kelly KellyKelly  |  | Explore supervision opportunities between teachers and Teaching Assistants  |
| Ensure *all* children can access displays | Adhere to the Federation Display policy Classroom checks via learning walks | Class teachers/TAs |  | Ensure Interactive Whiteboards are functioning adequately |
| **Systems** | Review and update system of safe movement around the school  | Staff to reinforce calm, one side of the corridor walking Declutter all public walkwaysEnsure coats and belongings are hung on pegs, chairs tucked in etc. | SLTEveryone, including the childrenEveryone, including the children |  | Continual checksTalk through aspects of being safe and respectful as part of PHSE curriculum  |
| All children with more complex SEND to have a Personal Care Plan | Personal Care Plans encompassing PEEP, Intimate Care Plan and Moving & Handling plan to be created and disseminated every Autumn and reviewed during the academic year | Kelly  |  | Review as part of a TAF/ EHCP Review or EHCP meeting |
| Ensure health and safety documentation surrounding children with more complex SEND is fully accessible | Personal Care Plans encompassing PEEP, Intimate Care Plan and Moving & Handling plan to be created and disseminated every Autumn and reviewed during the academic year | Kelly |  | Review Personal Care Plans (comprising PEEPS, Moving & Handling Plans, Risk Assessments) as part of the Review/TAF  |