

FEDERATION OF STOKE HILL SCHOOLS

MINUTES OF THE FULL GOVERNING BODY MEETING

6th February 2020

PRESENT:							
Attendees	Initials			Attendees	Initials		
Roy Souter	RS	HT SHJS		Sarah Murts			
Sarah Mackay	SM			Catherine Dawson			
Carla Encinas	CE			Ana Serrano Monje			
Rebecca Haynes	RH						
Bridget Strugnell	BS						
Emma Byett							
Dan McKimm							
Mira Grozeva							

Apologies	Initials	Reason
Amy Bickford		
Lucie Hinton	LH	
Vanessa Newcombe	VN	
Andy Pheasant		
Tom Urwin		

In Attendance	Initials
Dianne Goodwin (Clerk)	DG

Item	Description	Owner/ Decision
1	Apologies for Absence: Received from Vanessa Newcombe, Lucie Hinton, Amy Bickford, Andy Pheasant and Tom Urwin The meeting was chaired by Bridget Strugnell	
2	Declaration of Pecuniary Interests: Advice given by governors at this school is incidental to their professional expertise and is not being given in their professional capacity. No interests declared	
	Minutes of Previous meeting held on 12th December 2019 These were agreed. Actions DG to draw up new Committee membership and Governor Responsibility list Completed – to be reviewed by Action Plan Committee VN, AB and JC to draw up Induction Plan Carried forward 360 reporting of Chairs performance and individual review To be done in Summer term Skills review To be done in Summer term Topics for surveys to be decided T & L to consider Action plan committee to meet to discuss Governor Roles Meeting after half term VN and AB to send letter to parents about Grievance Procedure	

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	<p>Carried forward</p> <p>T & L to consider Home School Agreement</p> <p>See T & L minutes</p> <p>Safeguarding Training Certificates to DG asap</p>	
4	<p>Chairs Report</p> <p>No report</p>	
5	<p>Governor vacancies</p> <p>DG said that James Corbridge had resigned as LA Governor. She was hoping to find someone from outside the school community who could provide extra scrutiny.</p> <p>DG said that AB's term of office had ended but she had said she was willing to continue. BS proposed that AB be co-opted for a further term of office. This was agreed.</p> <p>BS said that said that AB had said she was willing to continue as Vice Chair until the end of the year but did not feel she would be able to take over as Chair next year. BS asked everyone to consider if they would be interested in this position. She said that one option could be to consider using the Co-Chair model for next year. She suggested that this be looked at by the Action Plan Committee when they met after half term</p>	
7	<p>HT Report</p> <p>SM said she wanted to give an update on RELP. She said that RELP now comprised 10 schools. – SHJS, SHINS, Ladysmith Infants, Ladysmith Juniors, St Sidwell, Newtown, Topsham, Pinhoe and Woodbury. She added that Woodbury had joined after entering a partnership with Pinhoe School.</p> <p>Work has been taking place at possible joint aims which could be included in School Improvement Plans. These would be looked at by T & L.</p> <p>Head teachers from all the schools continue to meet every 3 to 4 weeks Other meetings have taken place which have proved very useful for networking and sharing best practice and supporting each other.</p> <p>SENCO – Discussions about new packages and ways of applying for funding</p> <p>Nursery Practitioners – has provided SHINS staff with opportunities for developing leadership skills</p> <p>English coordinators – met to carry out moderation of work across all of the schools</p> <p>Business Managers – meeting planned for after half term</p> <p>SM asked governors to look at the school vision and consider if it reflected this partnership working.</p> <p>RH asked if SM and RS felt comfortable with Partnership working. SM said that the aim of the partnership was to promote collaboration between the schools.</p> <p>BS said it might be useful to try and promote closer working with governors from other schools. This could be of benefit to provide support when a new Chair is appointed.</p> <p>RS gave a report on a visit by some of the RELP headteachers to Parklands Primary School in Leeds. He said that this was a school that had been rated in the bottom 5% of schools nationally but had now been rated as outstanding. He said the aim of the visit was to try and see if any of the initiatives used were sustainable and could be used in any of the RELP schools.</p> <p>RS said the school is in one of the most deprived areas of Leeds with a very high number of children eligible for PPG payments. He said that the children support one another, and this was demonstrated at an assembly. He said that rewards were given to children who took a long time to reach the front because all the other children were stopping them to say well done.</p> <p>RS said that teachers were similar to those at Stoke Hill, all wanting the best for the children in their classes. He said that the school received more money because of the high number of PPG and SEN children and the local authority received more govt money than Devon. As a result, class sizes were smaller.</p>	

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	RS said that there were some initiatives which could be adopted by Stoke Hill. SMu asked about the Star of the Week. She asked if every child got a turn. RS said that teachers did try to involve every child in something. Some weeks there might be more than one recipient. Other weeks there might not be any nominations. CE said that some children did not like being the centre of attention but were happier being a member of the team. RS said that teachers tried to involve as many children as possible.	
8	Finance Play Equipment Approval sought for new Playground equipment. This had already been given by VN but FGB needed to be aware. EB said that this was new Fitness equipment that had been chosen by the children SFVS Governors to complete Financial Skills Audit form SFVS form almost complete and will be submitted before the end of March Finance Audit to take place in March	
9	Reports from Committees T & L Emphasis had been on Behaviour, Exclusions and Home School Agreement. Behaviour Policy was discussed and will be brought to next T & L meeting. BS said that it was felt that there was a need to communicate with parents more clearly. It was felt that a and Newsletters could be used to highlight aspects of the Behaviour Policy. BS said the reintroduction of a Home School Agreement was discussed and although it was thought it could be useful there were also concerns over some issues such as parents refusing to sign Governors Drop Ins – these were suggested as a way of promoting the Governor Body and could be used to inform parents of changes to items such as the Behaviour Policy Data Extra help to be provided for Year 3 children who need support with Writing and Phonics Resources Finance - concerns over overspend at SHINS, mainly due to high levels of TA absence and reduced PPG funding. Concerns over impact on Leadership as a result of finance cutbacks Charles Woodland to attend next Resources meeting to help with Budget Setting	
10	PPG DG has circulated examples of 3-year Strategy Plans to Jamie Sullivan and Alison Kenney. BS and AP to meet with them to discuss (ACTION)	
11	Safeguarding No incidents to report	
12	GDPR GDPR Audit to take place after Half term	
14	Policies Policies for Approval <ul style="list-style-type: none"> • Pay Policy • Finance Policy • Procurement • Charging and Remissions • Lettings • Conflict of Interest Policy • Behaviour Principles • Outdoor Education All agreed	

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15	Governor Visits and Training All governors to complete Doodle Poll on Visit circulated by RH Action Plan Committee to meet after Half Term to discuss Governors Roles DG to book training for new Governors	
16	Dates of next meetings T & L 27 th February 2020 Resources 5 th March 2020 FGB 19 th March All meetings will be at SHINS at 5pm	
	ACTIONS	